



Pastelt Notes
Version 3.0
(Tutorial Manual)

Objective *C'Lutions*

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Introduction

Pastelt notes is intended to be used to replace those sticky yellow notes that many people have stuck all over the place. Just create a pastelt note and 'stick' it on your screen wherever you like. It will stay there until you move it or delete it (assuming that the Pastelt Notes application is running). Pastelt Notes will collect all of these notes and keep them in a single file. When the file is opened, all of the notes will be placed on the screen just as they were when you last saw them. You may rearrange the notes to taste (I prefer to switch between tiled notes and diagonal notes).

System Requirements

Pastelt Notes requires system 6.0.4 or later. It may be run on all Macintosh models. Although Pastelt Notes will run with the finder, the use of multifinder (or system 7) is strongly recommended.

Pastelt Notes is system 7.0 *studly*. This means that Pastelt Notes:

- will respond to the required apple events
- supports balloon help
- is 32 bit clean
- is compatible with TrueType (also shows the outline fonts in outline format).
- supports publish/subscribe.

Pastelt Notes Icons

Pastelt Notes uses several different document types. Each document type has its own icon:

This is the Pastelt Notes application program. Double click on this icon to start the program.





Pastelt Notes Preferences

This is the Pastelt Notes preferences file. Under system 6, it will be found in the system folder. Under system 7, it will be found in the Preferences folder (within the system folder). This document is used to store various personal settings that you have set for Pastelt Notes. If this file is removed, a new one will be created for you.



Pastelt Notes Data

This is a Pastelt Notes data document. You may use the Pastelt Notes application to create as many of these documents as you wish. Each document may contain many notes.

Double click on this icon to start up the application and to display the notes inside the document file.

Hard Disk Installation



Pastelt Notes

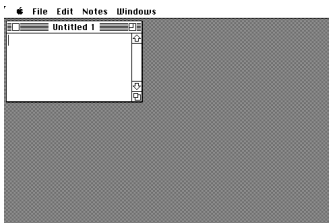
To install Pastelt Notes on your hard disk, simply drag the application icon (shown at the left) from the distribution floppy onto your hard disk. This file may be placed in any convenient place (your desk top, an applications folder, etc).

Starting Pastelt Notes

Before starting Pastelt Notes, be sure to read the section on system requirements and hard disk installation.

When Pastelt Notes is first started, you should see a screen display similar to the one on the left. If you are using system 7, you may wish to turn on balloon help while you get the feel of the program.

Pastelt Notes has three main menus. Each menu has a number of commands (or hierarchical sub-menus).

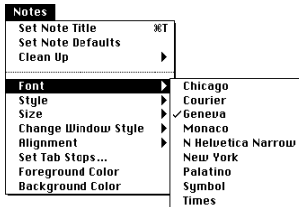




The window is your initial note. Type some text into it and then use the mouse to select the text.



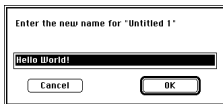
Your window should now look something like this.



Next, use the font sub-menu (under the *Notes* menu) to change the font of the text to *New York*. After changing the font, change the size to 18 point using the size sub-menu (under the *Notes* menu).



Your window should now look something like this.



The next step is to set the title of the window. Use the *Set Note Title* command (under the *Notes* menu) to display a dialog. Since you have some text selected, Pastelt Notes will assume that you wish to use that text as the name of your note. It will place the string in the dialog box for you. Enter your new note title in the dialog box if you wish a different title -- then click on the OK button.

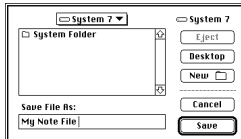


Use the *New Note* command (under the *File* menu) to create a second note. Type some text in it and set its title if you wish.

Now, hold down the option key and use the *Save All Notes* command (under the *File* menu) to save all of your notes into a Pastelt Notes document file. Note, the *Save All Notes* command will not be displayed in the *File* menu

unless you hold down the option key.

You will be prompted with a standard save file box to enter the name and the location of your notes file.

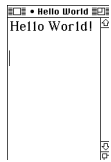


You may now *Quit* the application. You should find a your document file. Double-click on it to re-start Pastelt Notes. Your notes will be positioned just as you left them.

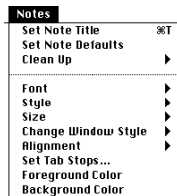
Setting your Note Preferences

Now that you have a little experience making some notes and saving them, it's time to personalize Pastelt Notes with your preferences.

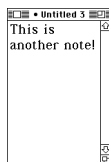
Pastelt Notes has a easy to use and powerful way to remember your preferences for how you wish your notes to look. Click on your *Hello World* note that you made earlier. It is now the current (topmost) note. Change it's size to be taller and more narrow.



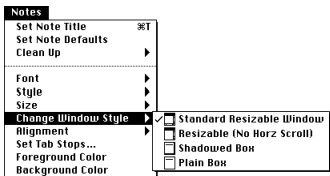
Next select the *Set Note Defaults* command (under the *Notes* menu. This command will save all of the characteristics (note size, font and size of the selection, window style, etc) of the current note. Any new notes that you make will have those characteristics.



Try the *New Note* command and then type some text into the newly displayed note. Notice that the text is displayed in 18 point New York and that the note's shape is the same as the *Hello World* note.



Changing the Window Style



Pastelt Notes supports several different window styles. We will now change one of the notes to use the *shadowed Box* window style. Click on one of your notes and then select the *Shadowed Box* command from the *Notes* menu.



Your note should no longer have a grow box or a title bar. Pastelt Notes has the ability to move or resize such windows. Hold down the option *and* the apple keys simultaneously. Now while these keys are still held down, position the mouse over the note.

The cursor changes shape when it is over the content region of the note. Hold down the mouse and drag the note to a new location.

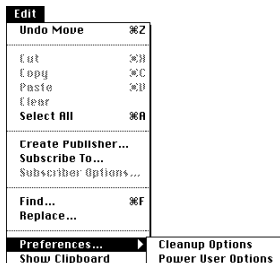


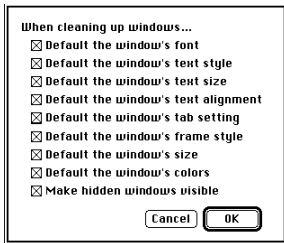
The note can be resized in a similar way. Hold down the option *and* the apple keys simultaneously. Now move the mouse to the edge of the note. When the cursor has changed shape to a line or a corner bracket, depress the mouse button and drag the edge to resize it.

Using the Clean Up Command

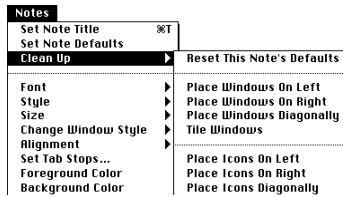
Pastelt Notes has the ability to automatically rearrange your notes for you on the screen. It can display them along either margin, along a diagonal, or it can tile your screen with the notes.

Before using the *Clean Up* sub-menu, you should set the actions to be taken during clean up using the *Clean Up Preferences* command (under the *Notes* menu). This command will display a dialog that is used to set up the behavior of the *Clean Up* commands.





Turn on all of the clean-up options for now. You will find a description for each option in the command reference section.



Use the various *Clean Up* commands (under the *Notes* menu) to arrange your notes in different ways on the screen. Change the characteristics of one of your notes (text size/font, window size/style, etc) and then do a *Set Note Defaults* command followed by a *Clean Up* command. Note that all of the notes have been altered.

You now have completed the basic tutorial for Pastelt Notes. The reference manual has detailed instructions for the use of iconified notes, power user preferences, the windows menu and many other commands.

About The Author

Pastelt Notes is coded in THINK C 5.0 using the Class Library.

If you wish to let me know about features that you would like -- or bugs that you have found, you may send me mail:

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